



APPLICATION FOR EMPLOYMENT

GENERAL INSTRUCTIONS

To be considered for employment, application must be completed in its entirety and signed. This company hires only U.S. citizens and lawfully authorized alien workers. If a conditional offer of employment is made, you will be required to provide proof of citizenship or authorization to work in the U.S. Please notify the company in advance should you need special disability accommodations. Application may be faxed to 850-230-9244 or mailed to PO Box 18829, Panama City Beach, FL 32417.

PERSONAL INFORMATION

NAME (LAST/FIRST/MIDDLE)

SOCIAL SECURITY NUMBER

CURRENT ADDRESS

CITY

STATE

ZIP

PREVIOUS ADDRESS

CITY

STATE

ZIP

PHONE

REFERRED BY

EMPLOYMENT DESIRED

POSITION

DATE AVAILABLE

SALARY DESIRED

FULL-TIME PART-TIME SUMMER TEMPORARY OTHER

CURRENTLY EMPLOYED?

YES NO

MAY WE CONTACT YOUR PRESENT EMPLOYER?

YES NO

HAVE YOU EVER APPLIED TO THIS CO.?

YES NO

WHEN

WHERE

HAVE YOU WORKED FOR THIS COMPANY?

YES NO

WHEN

WHERE

EMPLOYMENT HISTORY

Please list last three (3) employers, starting with most current

EMPLOYER

TELEPHONE

ADDRESS

SALARY

HRS PER WK

JOB TITLE AND DUTIES

EMPLOYMENT DATES

SUPERVISOR

REASON FOR LEAVING

EMPLOYER		TELEPHONE	
ADDRESS		SALARY	HRS PER WK
JOB TITLE AND DUTIES			
EMPLOYMENT DATES	SUPERVISOR	REASON FOR LEAVING	
EMPLOYER		TELEPHONE	
ADDRESS		SALARY	HRS PER WK
JOB TITLE AND DUTIES			
EMPLOYMENT DATES	SUPERVISOR	REASON FOR LEAVING	

EDUCATION HISTORY				
NAME AND LOCATION OF INSTITUTION	CREDITS EARNED	DEGREE	MAJOR	
HIGH SCHOOL				
COLLEGE				
COLLEGE				
TRADE SCHOOL				
TRADE SCHOOL				

QUALIFICATIONS/SPECIALIZED TRAINING
Please list any job-related skills, certificates, licenses, honors, awards, or accomplishments

REFERENCES

NAME

ADDRESS

YRS KNOWN

_____	_____	_____
_____	_____	_____
_____	_____	_____

BACKGROUND INFORMATION

Have you ever been convicted of a felony or first degree misdemeanor?

Yes

No

If yes, what charges?

Where convicted?

Date of Conviction

Have you ever pled NOLO CONTENDERE or pled guilty to a crime which is a felony or a first degree misdemeanor?

Yes

No

If yes, what charges?

Where?

Date

Have you ever had the adjudication of guilt withheld to a crime which is a felony or a first degree misdemeanor?

Yes

No

If yes, what charges?

Where?

Date

NOTE: A "YES" answer to the above questions will not automatically bar you from employment. The nature, job relatedness, severity and date of the offense in relation to the position for which you are applying are considered.

CITIZENSHIP

Are you a U.S. citizen or are you legally authorized to work in the U.S.?

Yes

No

CERTIFICATION

I am aware that any **omissions, falsifications, misstatements, or misrepresentations** above may disqualify me for employment consideration and, if I am hired, may be grounds for termination at a later date. I understand that any information I give may be investigated as allowed by law. I consent to the of information about my ability, employment history, and fitness for employment for employers, schools, law enforcement agencies, and other individuals and organizations to investigators, personnel staff, and other authorized employees of this company for employment purposes. This consent shall be effective during my employment if I am hired. I certify that to the best of my knowledge and belief all of the statements contained herein and on any attachments are **true, correct, complete, and made in good faith.**

Signature

Date



www.InfoCheckUSA.com | www.InfoCheckUSA.net
Ph: 1-888-YOU-VERIFY (968-8374) | Fax: 1-888-827-4468
E-mail: Sales@InfoCheckUSA.com

PERMISSION TO CONDUCT BACKGROUND CHECK

I understand and agree that: The information supplied on this release form is true and correct, to the best of my knowledge. The company has my authorization to thoroughly investigate my work and personal history. I understand that the information supplied on this form, regarding my: Employment History, Education History, Credit History, Criminal History, Rental History, Medical and Professional Licensing, Motor Vehicle Records, Residence History, and References, will be utilized as part of the verification procedures. A background check will be conducted to verify the veracity of the information submitted and will be utilized to develop information concerning my character, general reputation, personal characteristics, and mode of living. I will hold no person liable for giving or receiving information in this investigation. I hereby authorize InfoCheckUSA, LLC an agent of the Company to make a thorough background investigation of all information given by me to the Company. I release from liability all persons, companies, and corporations supplying that information. Furthermore, I release and indemnify the Company and InfoCheckUSA, LLC against any liability that might result from making such background checks. A copy of this form is as valid as the original.

Applicant's Name: _____

Applicant's Date of Birth: ___/___/___ Applicant's SS#: _____ - _____ - _____

Drivers License #: _____ State Issued: _____

Address #1 _____

City: _____ State: _____ County: _____ Zip _____

Address #2 _____

City: _____ State: _____ County: _____ Zip _____

Company requesting the background report: _____

Date of Request: ___/___/___ Company Phone: _____

For residents of California, Minnesota and Oklahoma only: You will be provided with a free copy of any consumer reports or investigative consumer reports on you if you check the box below.

Applicant requests a copy of the report: • Yes • No

Notice to New York Applicants: Under Article 25 Section 380-g of the New York General Business Law, should a consumer report received by an employer contain criminal conviction information, the employer must provide to the applicant or employee who is the subject of the report, a printed or electronic copy of Article 23-A of the New York Correction Law, which governs the employment of persons previously convicted of one or more criminal offenses.

Company Representative: -----Date: -----/-----/-----

Prospective Employee: -----Date: -----/-----/-----